

Township Board Meeting Minutes
January 10, 2022

1. Supervisor Rymkos called the meeting to order at 7:30 pm.
2. Supervisor Rymkos led the Pledge of Allegiance; Treasurer Whykoff led with a brief Prayer.
3. **Roll Call:** Supervisor Rymkos, Treasurer Whykoff, Trustee Gareau, Trustee Chenier, Clerk Beauchamp absent. Deputy Clerk Robitaille present.
4. **Approval of the Agenda:** Trustee Chenier made a motion to approve the agenda; Trustee Gareau supported the motion. Motion passed.
5. **Approval of December Minutes:** Trustee Gareau made a motion to accept Minutes; Treasurer Whykoff supported the motion after corrections were noted. Motion passed.
6. **Financial Report:** Treasurer noted that the reason there was so much money in the Winter tax account was that Clerk Beauchamp was ill and not able to co-sign checks to make payouts. Trustee Gareau made a motion to accept the Financial Report, there was no support; so the motion failed. Treasurer commented that Clerk Beauchamp has never reconciled.
7. **Communications:** Supervisor Rymkos a letter received from a Title Agency asking to receive Tax Information.
8. **Public Comments:** None
9. **Fire Department Report:** Fire Chief was absent.
10. **Unfinished Business :**
 - A. **MTA Conference:** April 25 thru 28. Trustee Chenier would like to attend in person. She has earned her Township Governance Award, which includes a luncheon and Award Presentation. A great deal of time and effort goes into earning this Achievement.
 - B. **Library Contract:** Supervisor Rymkos brought up the Township Contract with the Library in Gladstone for \$3000.00. per year and the pledge of increasing the amount by \$100.00. per year. A motion was made by Supervisor Rymkos to send a check for \$3100. 00 this year; supported by Trustee Gareau; Motion carried.
 - C. **Cemetery Tri-Media:** Trustee Chenier reached out to get estimates on bringing the Township Cemetery up to date. she reported that there are unmarked graves, and survey, maps and records need updating. This company does work for many township cemeteries and she would like to reach out to have a representative come to one of the Board Meetings. The ARPA monies could be used for this as well as creating more of a park at the Cemetery.

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D. Janitor Cleaning Besse Fire Hall: Fire Chief Ledesma issued a request for the Township Janitors to do an intense cleaning of the two bathrooms at the Besse Fire Hall twice per month. Pauline Marenger agreed that she would take care of that.;as per Treasurer

E. Board of Review: Trustee Chenier entered a motion to appoint Norman Fleury as a fulltime member of the BOR and Michelle Chenier as an alternate, supported by Treasurer Whykoff Knauf. Motion carried.

F. ARPA Funds: These are Government Grants that can be used for repairs and updates within the township. At present ; there is \$177,162.62 in a sparate account. The money can also be used at the Recreation Area and the Township Cemetery.

G. Website Contract: The Township Board would like to look into getting a Township Website that Board Members can make entries on themselves ; Instead of depending on an outside person.

H. Quick Books Program : Treasurer Whykoff expressed an interest in getting a Quick Books Program for the Annual Fee of \$349.00 . She would be able to keep all of her accounts on it with the exception of the Clerks Account:as they have to be separate. Trustee Chenier made the motion, Trustee Gareau supported it. Motion carried.

11. New Business:

A. Counter In Office: Treasurer Whykoff requested a cabinet be put in along the wall of the Office wall where the maps previously were. There would be a counter top convenient to placing maps on. Tom will look into getting estimates. Treasurer Whykoff made the motion, supported by Trustee Gareau . Motion Carried.

B. Budget Line Item Review:

Township Board -Computer	101-101-803	Transfer \$1200.	out of Roads Fund	1. Kim	2. Theresa
Dues	101-101-880	Transfer \$100.	out of Roads Fund	1. Kim	2. Theresa
Town Hall- Utilities	101-265-920	Transfer \$5000.	out of Roads Fund	" "	1. Tom 2. Kim
Town Hall -Repairs	101-265-930	\$2,290.11	Iverson - can be used toward counter		
Treasurer Supplies	101-253-727	\$1,645.01	Can be used for Quick Books		1. Kim 2. Theresa

C. State Audit: State Auditor says the Budget is not correct. Treasurer Whykoff said that all the Board should do it together. Not just the Supervisor and the Clerk. Auditor suggests that Bookkeeper and Payroll should not be done at the same office.

Schnieder Larche did not submit the F65 form for Escanaba Township for the last five years. Brenda, from their office is doing the audit.

D. Tavern Inspector: John King is no longer able to be the Tavern Inspector; at this time: the duties will be carried out by Dan and Pauline Marenger and Scott Breault. Treasurer Whykoff made the motion to approve this agreement, supported by Trustee Gareau. Motion carried.

E. Embers Credit Union: Treasurer Whykoff presented a form to be signed by all of the Board Members in order to open a Township Account there.

F. Planning Commission: The PC is in need of two additional members. Trustee Gareau made the motion to put an add in the Action News Paper; supported by Trustee Chenier. Board approved. Theresa Norton and Renee Richer have both resigned from their positions.

12. Public Comments: Fred Minor mentioned that the township getting their own Website is a good idea.

13. Board Member Comments: Trustee Chenier reported that Dean Van Loon is Chairman of the Planning Commission and Greg Faust is Vice-Chair. Greg Faust has completed his **Citizen Planner Class and sworn in for one year term and Larry Klope and Dean Van Loon will have three year terms.**

14. Planning Commission Report: Chairman Dean Van Loon gave a brief report on the need for more members .

15. Delta County Commissioner Report: Not in attendance.

16. Pay Bills:

17. Adjournment:

Minutes submitted for Clerk Beauchamp,